## Step 1: Login to shell and click on Cisco Webex...



## Step 2: Schedule meeting:

😽 Unio	on County College	× 🔿 G	isco Webex 🗙 🗙	+						– ø ×	
$\leftarrow \   \rightarrow$	🗧 🔆 🖯 C 🕯 unioncc.instructure.com/courses/34958/external_tools/21357 🔄 🖈 🌒 🗹 🔅										
۲	HIS-103-001-205 > 2020FA - Intro to World History I (001)										
(1) (2)	2020 Fall Seasion Virtual Meetings Setup Analytics									t 🖉 altalta cisco	
	Cisco Webex										
	Cengage		Meetings						New Me	eting	
312	Packback Questi	ons								_	
c+	Announcements	ø									
0	Assignments		Uncoming Part	Montings Recording					Filtoro		
$\odot$	Discussions		opcoming Past	Aeetings Recordings					Filters		
	Grades		Name	Ho	st	Host Type	Duration	Date	Action		
	People										
	Pages	Ø	HIS 103-001: Intro	duction t Jo	seph Margiotta	Instructor	1 hou 1 hour 0 min	Sep 02, 2020 10:10 am	Host Edit	Delete	
	Files		•							Þ	
	Syllabus										
	Outcomes	ø									
	Quizzes	Ø									
	Modules										
	Conferences										
	Collaborations										
	Attendance										
	C1-1									*	

										 ~
Vision County Collège X	Union County College	× +								 
← → C ■ my.ucc.edu/app/U	JserHome							ũ	• •	 <b>8</b> :
UNION COUNTY COLLEGE Transforming Our Community One Student at a Time	Q Search your ap	DS								
👚 Му Аррз		∧ School								
School										
Add Section 🕀		1		w	×	Calendar				
Notifications		Union County College	Office365 Mail	Office365 Word Online	Office365 Excel Online	Office365 Calendar	Office365 OneDrive			
		 Cisco		 Docu Sian		 Ø ellucian	 Office 365			
		Webex Webex Meetings	Canvas	DocuSign	Libraries	Advise TEST	Office365 Office Portal			
		•••								
💄 Joseph		Office365 SharePoint Online								
Settings										
Sign out										
Last sign in: 6 minutes ago @ 2020 Okta_loc_l Privacu https://my.ucc.edu/home/bookmark/0oacgq6c	Support bTPyMA2io4x6/2557	oo adu	Downloads	un 73						

## Step 3: Login to my.ucc.edu and click on Cisco Webex:

## Step 4: Click on the meeting you scheduled:

Union County College ×	Union County College X O Cisco Webex Meetings X +	- 0
→ C i unioncc.webex.com	/webappng/sites/unioncc/dashboard/siteuri=unioncc&trom_login=true	弁 🔟 🖬 🖷
ISCO Webex		For UNION COUNTY COLLEGE Paraforming Our Community One Stedent of Time
A Home	Q Join a meeting or search for a meeting, recording, or transcript	English   Classic View   Joseph $\!$
Meetings		
Recordings	Joseph Margiotta's Personal Room 🕤	Recent Personal Rooms
Preferences	https://unioncc.webex.com/meet/margiotta	MR
000 Insights	<ul> <li>More ways to join</li> </ul>	
O Support	Start a Meeting V Schedule	Insights
↓ Downloads		Meetings I hosted
💬 Feedback		4 20 3 15
		2 10 1 5
	Upcoming Meetings	0 0 Jul Aug Aug Aug
		26 2 9 16
	Wed, Sep 2 Joseph Margiotta	Participants in meetings I hosted
	12:20 PM - 1:20 PM HIS 103-002: Introduction to World Hi	6
Vebex Training	Wed, Sep 2 Joseph Marglotta	2
Vebex Support	GOV 207 - International Politics: Introd	0 Jul Aug Aug Aug

🔯 Union County College 🛛 🗙	O Union County College X O Cisco	o Webex Meetings X	+		– G ×
$\leftrightarrow$ $\rightarrow$ $\mathbf{C}$ $\mathbf{\hat{e}}$ unioncc.webex.com	n/webappng/sites/unioncc/meeting/info/986e	5d17cd2a7b0432361dd6ccfd	lde13?siteurl=unioncc&from_login=true		🖈 🔘 🗹 🏞 🌒 E
cisco Webex					For UNION COUNTY COLLEGE Foreforming Our Censury, One Student or a Tree
G Home	Q Join a meeting or searc	h for a meeting, recording,	or transcript	0	English Classic View Joseph $\sim$
i Meetings	Hosted by Joseph Margiotta	a			•
Recordings	10:10 AM - 11:10 AM	Wednesday, Sep 2 2020	(UTC-04:00) Eastern Time (US & Canada)		
	Start Meeting				
-∿-	otalt mooting				
<ul> <li>Support</li> </ul>	Meeting Information				
$\downarrow$ Downloads					
💬 Feedback	Meeting link:	https://unioncc.webex.o MTID=mb2bbfe3d3d33	com/unioncc/j.php? 886cf77ce939b65c3058		
	Meeting number:	171 371 0224			
	Password:	zyVy2loJLPEhJQ			
	nusi key.	937102			
	More ways to join				
Webex Training		D: 147407400040			· · · · · · · · · · · · · · · · · · ·
Webex Events	Join by video system	You can also dial 173.24	ncc.webex.com 43.2.68 and enter your meeting number.		
webex Support	Join by phone	+1-415-655-0001 US	Toll		
		Access code: 171 371	0224		

Step 5: Retrieve Information such as Meeting Number and Host Key:

Step 6: Invite the Room as a participant under "Who is Invited?" on right of screen:

🔯 Union County College	x   💁 Mail - Joseph Michael Margiotta x   O Union County College x O Cisco Webex Meetings x +	+ - • ×
$\leftrightarrow$ $\rightarrow$ C $\cong$ unioncc.we	ebex.com/webappng/sites/unioncc/meeting/info/986e5d17cd2a7b0432361dd6ccfdde13?siteurl=unioncc&from_login=true	🖈 🔍 🗹 🏘 🏮 E
cisco Webex		For UNION COUNTY COLLEGE Fundaming Our Genuary, Our Mediane or Fine
🞧 Home	$\ensuremath{\mathbb{Q}}$ . Join a meeting or search for a meeting, recording, or transcript	€ English Classic View Joseph →
<ul><li>Meetings</li><li>Recordings</li></ul>	< Back to Meeting List	ĺ
Preferences	HIS 103-001: Introduction to World	Who is invited?
000 Insights	History I - Introduction and Syllabus Review	CRH214@ucc.edu
⑦ Support	Hosted by Joseph Margiotta	
$\downarrow$ Downloads	10:10 AM - 11:10 AM   Wednesday, Sep 2 2020   (UTC-04:00) Eastern Time (US & Canada)	da)
💬 Feedback	Start Meeting V	
	Meeting Information	
	Meeting link: https://unioncc.webex.com/unioncc/j.php? MTID=mb2bbfe3d3d33886cr77ce939b65c3058	
Webey Training	Meeting number: 171 371 0224	
Wobey Frents	Password: zyVy2loJLPEhJQ	· · · · · · · · · · · · · · · · · · ·
webex events	Host key: 937102	
webex Support		

You are now ready to proceed to your Cisco Room...